

PERSONAL DATA ACCESS OR CORRECTION FORM

Step 1

To apply for access or correction of personal data about yourself or the data subject under the Personal Data Protection Act 2010, please complete this form. Describe the data being sought or to be corrected, and provide any relevant details necessary to help us locate your data.

Step 2

Fill in requested details in the Personal Data Access or Correction Form, and email it to legal@pidm.gov.my, together with the additional documents, if any.

Note to Requestor

1. The data provided will be used for processing your request on data access or data correction. The provision of personal data is voluntary. However, if you do not provide sufficient data, we may not be able to process your request.
2. If the request is made by an individual other than the data subject, please also submit:
 - (a) an authorisation letter signed by the data subject; or
 - (b) proof of requestor's relationship with the data subject e.g. marriage certificate, birth certificate.
3. You may be asked to pay a prescribed fee (for Personal Data Access Request) or provide additional information to help us process your request.
4. Data subject means an individual who is the subject of the personal data.
5. Please note that Perbadanan Insurans Deposit Malaysia ("PIDM") reserves the right to restrict your access to certain personal data or refuse to comply with your Personal Data Access Request or Personal Data Correction Request as may be permitted under the Personal Data Protection Act 2010.

I request *access to/correction of (please delete the appropriate) the personal data that is held by PIDM about *myself/the person named in item 2 below (please delete the appropriate).

1. Requestor's personal particulars

Full Name	
Correspondence address	
Contact number	
If the requestor is or was an employee of PIDM	
Employee no.	
Division/Department	

2. Personal particulars of the Data Subject (if the requestor is not the Data Subject)

Full Name	
Correspondence address	
Contact number	

